



Appointment of Representative Form

Section 1: Member Information

Member Name		
UPHP Member ID Number	MBI/HICN (Medicare members only)	
Address		
City	State	ZIP
Phone Number	Email Address (optional)	

Section 2: Appointment of Representative

Part 1: To be completed by the member

I appoint the following person, _____, to act as my representative in connection with my claim or asserted right under Title XVIII of the Social Security Act (the Act) and related provisions of Title XI of the Act. I authorize this person to make any request; to present or to elicit evidence; to obtain appeals information; and to receive any notice in connection with my claim, appeal, grievance or request wholly in my stead. I understand that personal medical information related to my request may be disclosed to the representative indicated below.

x _____ x _____
 Member Signature Date

Part 2: To be completed by the representative

I, _____, hereby accept the above appointment. I certify that I have not been disqualified, suspended, or prohibited from practice before the Department of Health and Human Services (HHS); that I am not, as a current or former employee of the United States, disqualified from acting as the party's representative; and that I recognize that any fee I charge for representation may be subject to review and approval by the Secretary of HHS in accordance with 42 CFR 405.910(f).

x _____ x _____
 Representative Signature Date

Representative Address

City	State	ZIP
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Representative Phone Number	Representative Email Address (optional)
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Relationship to Member

Return completed form to:

Upper Peninsula Health Plan
 853 West Washington Street
 Marquette, MI 49855

Questions?

- **UPHP Advantage (HMO) & UPHP Choice (HMO) Members:** Call UPHP Customer Service at 1-877-349-9324 (TTY: 711) Monday through Friday from 8 a.m. to 9 p.m. Eastern time, with weekend hours Oct. 1 through March 31. The call is free.
- **UPHP MI Health Link (Medicare-Medicaid Plan) Members:** Call UPHP Customer Service at 1-877-349-9324 (TTY: 711) seven days a week from 8 a.m. to 9 p.m. Eastern time. The call is free.
- **UPHP Medicaid & Healthy Michigan Plan Members:** Call UPHP Customer Service at 1-800-835-2556 (TTY: 711) from 8 a.m. to 5 p.m. Eastern time. The call is free.

Disclaimers:

Upper Peninsula Health Plan (UPHP) is an HMO plan with a Medicare contract. Enrollment in UPHP depends on contract renewal.

Upper Peninsula Health Plan MI Health Link (Medicare-Medicaid Plan) is a health plan that contracts with both Medicare and Michigan Medicaid to provide benefits of both programs to enrollees.